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## Trustee Recruitment Pack

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### About Bristol Pride

Bristol Pride is an annual LGBT+ (Lesbian, Gay, Bisexual and Trans) festival which takes place across 2 weeks in July and celebrates the LGBT+ community through cultural and artistic events, culminating in a protest march through Bristol City Center and a free outdoor community focused music and arts festival.

Bristol Pride is seeking some new trustees to work with the growing team. We are looking for committed, passionate individuals with the skills to support the growth of the charity and the event.

You do not have to have experience being a trustee. It's important to us that we have a wide range of voices in the room and that our activities reflect all intersections of our community so we are particularly looking for members of the Trans and QTPOC community.

**Role Description:** Trustee

**Remuneration:** The role of Trustee is voluntary, however modest expenses for travel may be claimed.

**Time commitment:** Min. 6 meetings per year – these are usually bimonthly and weighted to suit the timeline of the festival. The majority of these happen outside of standard office hours. Additional meetings are sometimes called when required.

**Term:** 1 Term of 36 Months with 12-month probation and the option for nomination for an additional term.

The role of a Trustee is to ensure that Bristol Pride fulfils its duty to its beneficiaries and delivers on its vision, mission statement and values. You will take overall responsibility for the organisation, ensuring that Bristol Pride delivers our charitable aims. You can read more about being a trustee on Gov.UK, a link to the relevant page is on our website.

#### You will:

- Ensure Bristol Pride complies with its constitution
- Actively contribute in giving strategic direction to Bristol Pride
- Support the small team with the skills you bring providing advice and support
- Safeguard the good name and values of Bristol Pride by ensuring the effective and efficient administration of Bristol Pride.

## Person Specification

- Committed to LGBT+ rights and inclusion as well as progressing LGBT+ agendas
- A creative thinker and ability to solve complex problems
- Ability to work effectively as a team member
- You should feel comfortable initiating and leading conversations based on your ideas and providing feedback on the opinions and views of others.
- Ability to think Strategically
- Excellent people skills

In addition to the above we are particularly looking for people with the following skills / experience to join our board.

- Financial Management / Budgeting / Accounting
- Grants & Funding Procurement
- Festival / Event Experience
- Human Resources Experience

## Commitment to Diversity

It's critical that our board reflects the diversity of Bristol. We actively encourage applications from people with disabilities, LGBT+ People, Black and Asian people, and people from minoritised ethnic populations.

## Application Process

You will need to apply through our [online application form](#), which you can access on our website.

If you are not able to complete the application in this way please email [info@bristolpride.co.uk](mailto:info@bristolpride.co.uk) who will be able discuss suitable alternatives for you.

You will be asked to provide information about yourself, your motivation to become a trustee of Bristol Pride and what you feel you would bring to the board as a trustee.

There is an option to upload your CV if you feel it's relevant, a lack of a CV will not count against you.

Your completed application will be reviewed by a Trustee recruitment panel made up of current Trustees and the Festival Directors, who will then invite any suitable candidates to meet and discuss the role further in an informal interview. The successful person will then be invited to come along to one of our board meetings as an observer prior to being elected to the board.

If you have any questions relating to this form, or if you would prefer to submit your application by email please contact [info@bristolpride.co.uk](mailto:info@bristolpride.co.uk)